



Kelowna Flying Club  
6135 Airport Way,  
Box 13,  
Kelowna, B.C. V1V 1S1

## **Minutes of KFC Board Meeting**

### **Mabel Lake Restaurant**

15 May 2018

Meeting Started at 1745

1. Welcome – by Dave McElroy (DCM). Attending were Michael Blair (MB), Charlene Wowchuk (CW), Gene Creelman (GC), James Sexton (JS), Jim Hannibal (JH), Rupert Gruen (RG) and Sylvain Leone (SL). Absent were Jon Itterman (JI) and Chad Gartly (CG).
2. Minutes last meeting (accepted unanimously)
3. Consent Agenda Items
  - 3.1 President's Report from DCM
    - Met with Phillip Elchetz, YLW, and got their GA parking expansion plan, and gave them Richard Visscher's plan for more spaces than airport plan would have provided.
    - Date of next board - meeting changed to June 12, 2018
    - All meetings first Tuesday of month for future, and board 3<sup>rd</sup> Tuesday
    - Initiate Kelowna Flying Club core principals based on COPA's. Assume nobody is against this concept – please send DCM notes in next two weeks about what we would add to core principals. Once we have adopted core principals we will go to members with it. It should be no longer than COPA's, a copy of which was given to all board members.
  - 3.2 Membership from SL
    - Four projects that he wants to get going by end of May.
    - Letter and membership package to all members (draft has since been sent to board members for comments)
    - Monthly newsletter – change to keep current events, and include a monthly focus item, need to meet to decide on content deadline,
    - Speakers series – need to find someone for June meeting and will try to come up with someone for this
    - Working with Doris on school program - talk to college students about career paths and generate interest in young people

#### Other Items

- Electronic membership cards so that we can give a new card when memberships paid. Send list of 73 paid up members to SL. Name tags will continue to be given to members.
- Memberships – we need to review membership categories to possibly include spouses or partners as members. We may want to charge another \$25 for a spousal membership.

#### 3.3 Financial from JS

Bank balance is \$14,031. We have 73 signed up members for this year. The Treasurer's report is included. JS and DCM have agreed that we will have end of month statements for the board and members with report of operating expenses vs budget and a balance sheet. Next year every member will receive an invoice on March 1<sup>st</sup> for membership fees.

#### 3.4 Flying Program from JH

His report is attached.

#### 3.5 Communications from CW

- Login to members site – create a page for most recent General, Board and AGM meetings. GC proposed that we publish the Last three months of each report. JH seconded, unanimously accepted. If an older report is required the secretary can be requested to send it.
- CW met last night with RG and Bruce to figure out how difficult it will be for her to understand what we can change.
- We have BC General Aviation Council calendar on our web site. Need to see how better to use Google calendar.
- We will Include the six documents of the flying program on our website insofar as they not private

#### 3.6 Governance Report – no report from GC.

Every person who has a job in the club is expected to file a description of their job. The purpose of this is to make sure that we do not duplicate efforts. MB and RG sent their draft job descriptions for this meeting, but they will be redirected to GC and DMC (already done). Others should send theirs to GC and DMC for review and discussion.

- Director responsibilities for RG – Rupert would like to continue with COPA 4 Kids as his responsibility, sharing this with JI as required. (Sent to DCM and GC).



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#### 4. Upcoming Events

- Give Hope Wings (tomorrow at OK College) May 16
- COPA 4 Kids – all organized June 16

We have agreed that our flight crew at COPA 4 Kids will wear flight orange crew vests that we already have. Volunteers for the event will wear reusable T shirt easily identified by a colour such as dayglow yellow. Rupert can use up to \$300 to obtain these.

DCM suggested that whether it is T shirts or hats we want to sell the one that will sell best (decide colours etc)

#### 5. Fly-ins / Fly-outs

- MB to send Charlene information about who to contact at other clubs. Could be used for fly-ins and fly-outs. This type of information is normally available on the BC General Aviation Calendar. (since sent)
- Some fly-out availability is as follows  
Wednesday at 10 am fly-in for coffee at Salmon Arm Flying Club  
Thursday at 10 am fly-in for coffee Penticton Flying Club  
Monday through Friday fly-in at 10 am Vernon Flying Club
- DCM will contact Karl Dunn to finalize fly-ins.

#### 6. How do we best manage Club in 2018?

- Roles of Directors & Others / Committees
- Meeting adjourned at 1930

#### NOTE

Next board meeting is June 12 in Oliver.

AGM will be Tuesday March 5, 2019

No general meeting in January 2019

Board meeting January 15, 2019